

POSITION TITLE: Senior Accountant

LOCATION: Pittsburgh, PA



THE COMPANY:

Based in Pittsburgh, the Connolly Steele team has been providing personalized financial guidance to local individuals and businesses for more than 25 years. They are a full-service accounting firm in the midst of an exciting growth spurt. Historically, the Company prided itself on their robust tax and consulting practice, but recently added a growing A&A practice and trust & estate department. The Firm also maintains a team dedicated to payroll processing, bookkeeping and back-office administration. Further, CSC Tech offers IT Support to the Firm and clients across the city. The Firm strives to provide solutions to any of their client's accounting or financial needs. The Firm has a broad client base with no specific concentration.

Connolly, Steele + Company works hard to ensure that every client receives the close attention they deserve. Their mission is to help clients achieve their financial goals while maintaining an atmosphere that allows their team to thrive personally and professionally. And that's also their passion. As Connolly Steele + Company grows, they seek to retain the close-knit culture they foster. They strive to continuously promote a positive and supportive work environment.

<https://www.connollysteele.com/about>

SCOPE AND RESPONSIBILITIES:

The Senior Accountant with a focus in either audit or tax (preferably open to both), will work within our Team on audit or tax projects. Their goals will be to continue their professional growth under our strong managers and take on as much responsibility as possible. It's important for the candidate to possess strong communication skills and a willingness to learn.

Specific Responsibilities:

Audit:

- Will be involved in all aspects of our engagements. The candidate will be expected to complete and lead the planning, performing and reporting portions of our attest engagements.
- Type of engagements include compilations, reviews and audits. Role also includes working with our tax team in closing the books for non-attest clients and advising all Firm clients with their accounting and compliance needs.

Tax:

- Individual, business (C-Corp, S-Corp, Partnership) tax return preparation.
- Trust and estate tax return preparation.
- Tax planning.

EXPERIENCE REQUIRED:

The successful candidate will have 2-7 years of experience. They will have the ability to communicate effectively with clients and team members. Moreover, the candidate will have to be hardworking, devoted, and be able to meet deadlines.

- Well organized and able to multi-task
- CPA Licensed or on CPA track.

EDUCATION:

B.S. or B.A degree required.

COMPENSATION:

Competitive package to be offered including base salary (\$70k - \$100k based on experience), semi-annual performance bonuses, 4 weeks of PTO, health care (Company covers full premium for single employee with options for family coverage), an array of other disability and death benefits and part-time hybrid work arrangements.