

**Motor Vehicle Business Use Substantiation Form**  
**2018**

Please complete a form for Each Vehicle Owned by the Business

- A** Current Fair Market Value of Vehicle - using KBB or other source \_\_\_\_\_
  
- B** Make, Model, and Year of Vehicle \_\_\_\_\_
  
- C** Date the Vehicle was placed into service \_\_\_\_\_
  
- D** Total number of Business Miles driven during 2018 \_\_\_\_\_
  
- E** Total number of Personal/Commuting Miles driven during 2018 \_\_\_\_\_
  
- F** Total number of Miles driven on the vehicle during 2018 \_\_\_\_\_

**Note: The IRS Requires the Maintenance of Adequate Contemporaneous Records to Substantiate Business Use of Automobiles. We recommend the use of a mileage log.**

By signing below, you are representing that you do have written documentation to support this deduction

\_\_\_\_\_  
Signature/Date