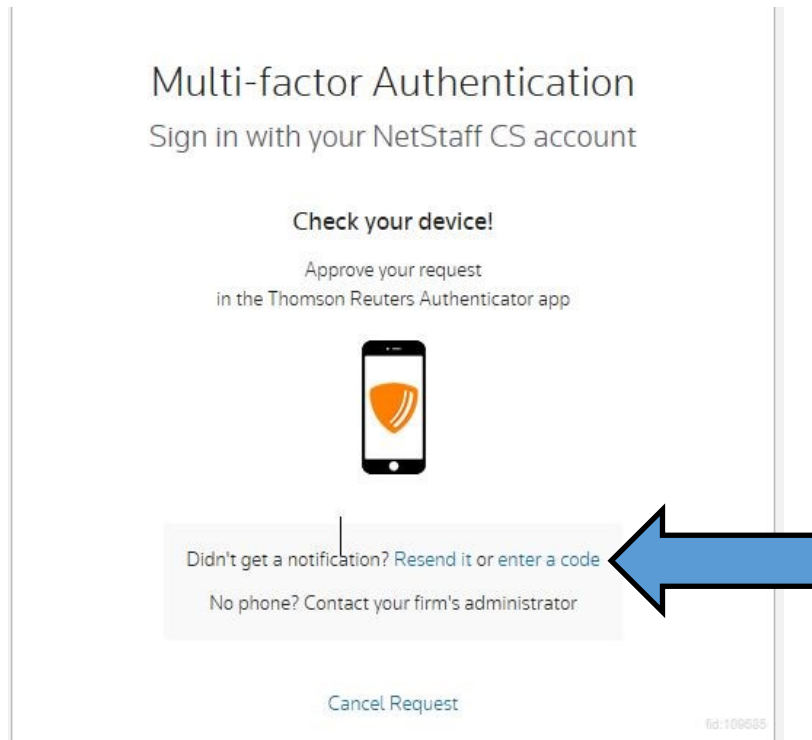
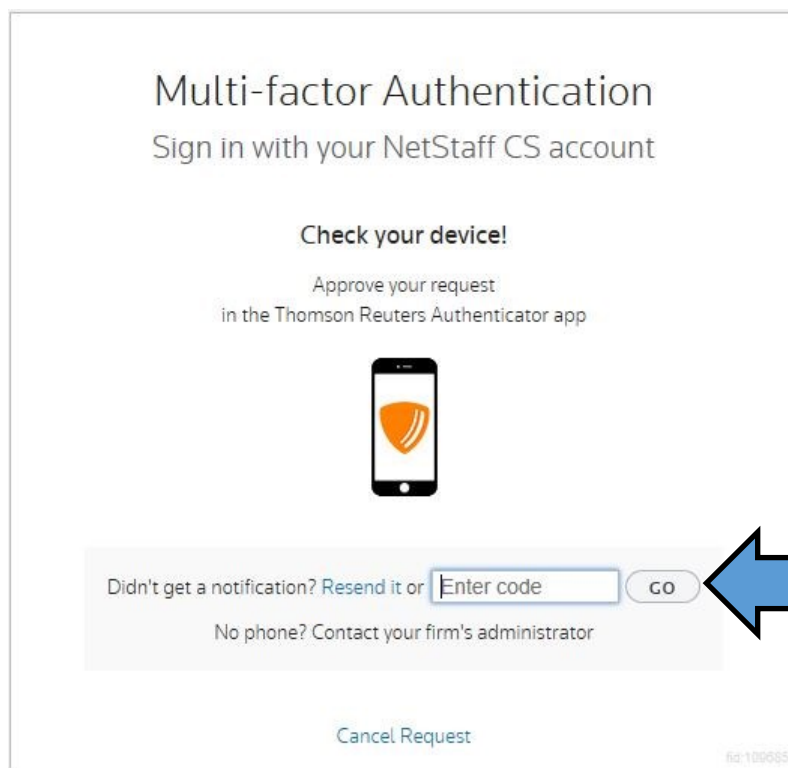


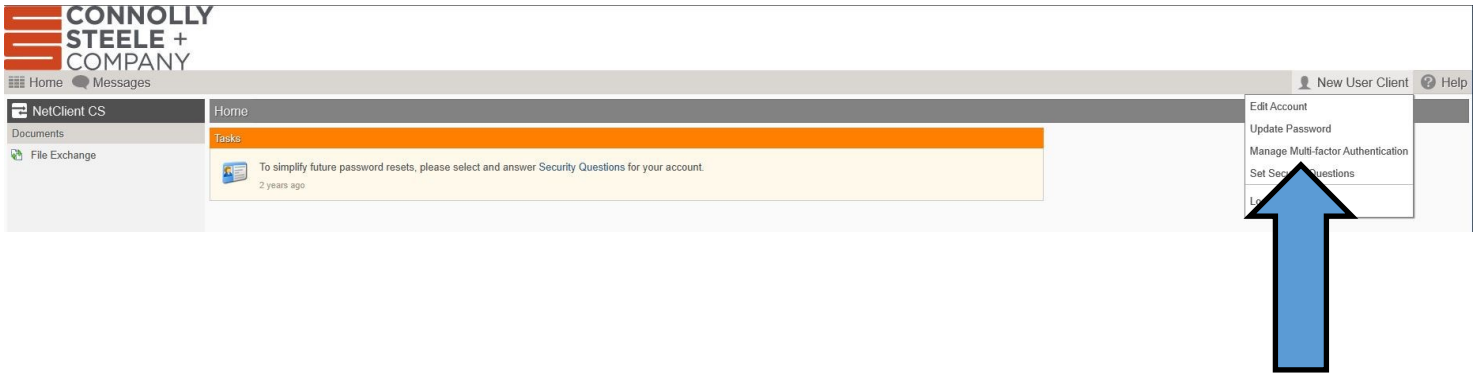
In the event of a new mobile device, or if it is not receiving the notification, a code will be required to access the account. On the prompt to check the mobile device near the bottom is the option to enter a code. This code can be obtained by calling Connolly, Steele & Co., or you can use one of the codes generated when originally activating multi-factor authentication. When the code is in hand click the “Enter a Code” option.



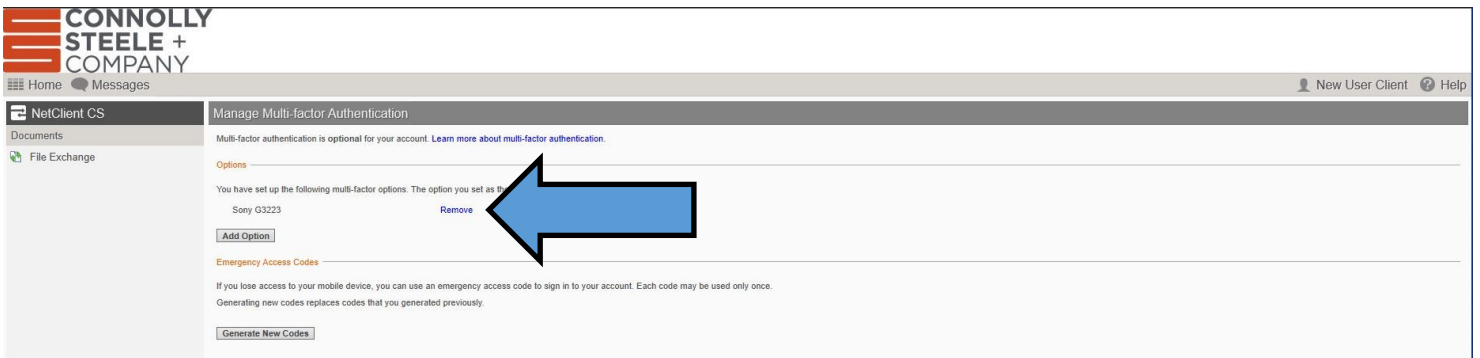
A field in which the code can be entered will be presented. Enter the code, including any spaces, and click “Go”. Access to the account will be granted.



To deactivate MultiFactor Authentication sign into the NetClient web portal. Click on the account name on the right side of the screen. On the drop-down menu, click on “Manage Multifactor Authentication.”



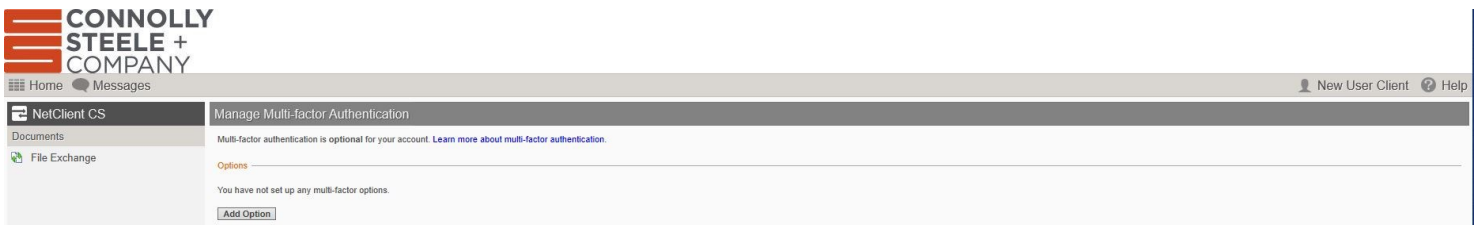
Under the “Options” heading the mobile device paired to the account is listed. Click on “Remove” to the right of the device to



Enter the account password to confirm the deactivation of MultiFactor Authentication.



The account now shows that no MultiFactor Authentication options are activated.



Now the new mobile device may be added to the account.